



ऑयल एंड नेचुरल गैस कॉरपोरेशन लिमिटेड  
**Oil and Natural Gas Corporation Limited**  
**Infocom Services, 10th Floor, East Wing, CMDA Tower-1**  
**No.1, Gandhi Irwin Road, Egmore, Chennai- 600008**

**Advertisement No. CHN/IS/RR/CONSLT-2024-25**

ONGC Chennai invites qualified & experienced retired ONGC Radio Officers to appear for Junior Consultants and Associate Consultants for engaging as Radio Operators in round the clock 8 hour shift duty in Radio Room at 10th Floor East Wing, ONGC, CMDA Tower-I, Egmore, Chennai on temporary basis for a period of one year or till the completion of Drilling as per following details:

**I. Details:**

| Sl. No. | Post  | No. of posts & Discipline(s)    | Required Experience   |
|---------|---|---------------------------------|---|
| 1.      | Junior Consultant (upto E3 level) / Associate Consultant (E4 to E5) | 3 (Three) Marine Radio Officers | Retired ONGC Radio Officers who retired at up to E3 level for Junior consultant posts & at E4 to E5 level for Associate consultant Posts. Marine Radio discipline with at least 10 years of experience in radio operations. |

Note: No. of posts (Junior Consultant and Associate Consultant) may vary depending on availability and requirement of ONGC.

**I. How to Apply:**

1. Application in the attached format may be sent to the following email ID rrochn@ongc.co.in.
2. Eligible candidate(s) can also submit the application in person in Infocom Section, 10<sup>th</sup> Floor, CMDA Tower-I, Chennai respectively.
3. For further clarification, may contact Shri A.Manivannan, GM(E&T), Infocom Services, Chennai +91-9442500700

**II. Last date of receipt of applications:** 04.03.2024 at 16:00 hrs.

**III. Date and venue for the interview** will be intimated to the shortlisted candidates in due course of time through emails. No TA/DA/Accommodation shall be paid for personal Interview

**IV. Period of Engagement:** The engagement shall be purely on temporary basis for a period of 01 (one) year or till the completion of Offshore Deep Water Drilling. The engagement of superannuated radio officers may be terminated if the drilling is completed earlier by giving a notice of one month.

#### V. Terms and conditions:

The retired radio officer should have valid GMDSS and COP (RTR/RTG) Licenses from Ministry of Communication

The retired radio officer should have superannuated from ONGC services and having minimum 10 years of experience of Radio operations.

Age should be 64 years or less as on 04.03.2024.

#### **Other Terms and conditions of the engagement:**

- i) He/She will not be eligible for any other Benefits/Allowance/ Facilities/Incentives etc. as admissible to regular/tenure employee of the Corporation.
- ii) Engaged personnel shall be required to work in Radio Room at CMDA Tower-I, ONGC , Egmore, Chennai or any other location as decided by Competent Authority, as Competent person in Round the Clock shift duty. However, in case of exigency, he/she shall work for extended hours/holidays to complete the work without any additional payment. Duty pattern may also change at the discretion of the management.
- iii) He / She shall be eligible for weekly off as per duty pattern.
- iv) ONGC shall have the right to cancel the engagement at any time without assigning any reason thereof by giving one month's notice.
- v) The engaged personnel will not have any financial power.
- vi) The engaged personnel will have to make his/ her own arrangements of stay in Chennai. However Bachelor accommodation ( only lodging) will be provided at Company's expense to the engaged persons who are from outside of Chennai , if requested by the individual.
- vii) He / She will have no right to claim for regular employment in ONGC later, by virtue of this contractual engagement.
- viii) The selected candidate will have to sign an agreement/contract with ONGC for the prospective period.
- ix) Terms and conditions of this engagement shall be subject to change(s) from time to time based on Company's latest policy. In case of any conflict, guidelines published by the company through different circulars / office orders or through its official portal shall be considered as binding.
- x) 80% of the monthly honorarium along with the reimbursement towards phone charges would be paid on monthly basis. The remaining amount of 20% of the monthly honorarium shall be paid after assessment of the performance at the end of the engagement period and on completion of assigned tasks.
- xi) In case of absenteeism, deduction @ (Monthly Honorarium payable /Days of respective month) per day for the entire period of absence shall be applicable from the monthly payment due to him.

#### VI. Roles and responsibilities during duty/tenure:

The Radio Operator shall be posted in shift duty pattern and shall be responsible for all activities

associated manning of Radio Room such as:

The primary duties of a Radio Operator include transmitting and receiving radio messages, monitoring radio traffic, keeping radio logs, ensuring proper functioning of the radio equipment.

Providing information about air traffic to pilots, including flight plans, weather conditions, and other relevant details, monitor emergency frequencies to provide assistance during distress calls.

Maintaining contact with other operators to exchange information on the status of aircraft or vessels in the area, monitoring radio signals to identify possible safety hazards during severe weather conditions and cyclones, coordinating with other teams to determine the best course of action in emergency situations and keeping a log of all transmissions and receptions.

Transmitting messages related to flight plans, take-off and landing schedules, cargo loads, fuel levels, and medical emergencies to the offshore rigs, Offshore Supply Vessels and Platforms.

Duty brought out above is only indicative and not exhaustive. In addition to the above nature of jobs, the engaged retired employee will be required to carry out the jobs assigned by Competent Authority from time to time.

The engaged retired employee shall not:

- a. Depute another person to perform his work without the approval of ONGC.
- b. Absent himself without having previously obtained permission from such official for the period of his absence or without having been relieved by a duly competent person; and
- c. Without permission from such official, perform during his shift, any duties other than those for which he has been appointed.

The compensation package for Junior Consultant is given below

| S. No. | Level    | Designation       | Monthly honorarium for First year | Conveyance reimbursement | Reimbursement for Office at Residence | Monthly Charge on communication facilities | Total compensation per month | Total compensation for 01 year per person |
|--------|----------|-------------------|-----------------------------------|--------------------------|---------------------------------------|--|------------------------------|---|
| 1      | Up to E3 | Junior Consultant | 27000                             | 6500                     | 6500                                  | 2000                                       | 42,000                       | 5,04,000                                  |

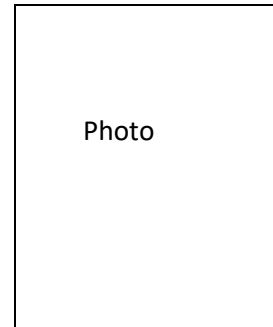
Superannuated radio officers of E4 and E5 level can also apply. They will also be considered. The compensation package for Associate consultants is given below.

| S. No. | Level | Designation          | Monthly honorarium for First year | Conveyance reimbursement | Reimbursement for Office at Residence | Monthly Charge on communication facilities | Total compensation per month | Total compensation for 01 year per person |
|--------|-------|----------------------|-----------------------------------|--------------------------|---------------------------------------|--|------------------------------|---|
| 1      | E4-E5 | Associate Consultant | 40000                             | 13000                    | 13000                                 | 2000                                       | 68,000                       | 8,16,000                                  |

**Applicant's Bio Data Form for the post of Junior/Associate Consultant (2024-25)**

Kindly provide following documents along with the submission of bio-data:  
(Please bring the originals for the interview)

- ONGC's Id card
- Aadhar Card
- Pan Card
- Photograph
- Copy of certificates like COP, GMDSS.



1. Post applied for : Junior Consultant / Associate Consultant

2. Name of Applicant : .....

3. ONGC CPF No. : .....

4. Father's Name : .....

5. Date of Birth : ...../...../.....

6. Age (as on 04.03.2024): .....years,.....months.....days.

7. (i) Designation at the time of Retirement : .....

(ii) Level of designation at the time of Retirement (E1/E2/E3/E4): .....

(iii) Discipline : .....

8. Date of Joining in ONGC. :...../...../.....

9. Date of Retirement from ONGC :...../...../.....

10. Total Service duration in ONGC Radio Operations: .....years.....months.....days.

11. Contact No. (Mob. No.) : .....

12. Email ID : .....

13. Address for postal Correspondence:

.....

.....

.....PIN Code:.....

14. Details of Educational/Technical Qualification(s) (Also Provide certificate for Highest Educational Qualification):

| Sl. No. | Education Qualification<br>(Highest / Latest) | Name of the Institute(s) |
|---------|---|--------------------------|
|         |   |                          |
|         |   |                          |
|         |   |                          |

16. Education Qualification Level: Q1/Q2/Q3 in ONGC : .....

17. Experience details:

| Sl. No. | Name of Work Centre / Section | Designation/L evel) | Nature of Work | Duration (From to ) | Period (Yrs/ Months) |
|---------|-------------------------------|---------------------|----------------|---------------------|----------------------|
|         |                               |                     |                |                     |                      |
|         |                               |                     |                |                     |                      |
|         |                               |                     |                |                     |                      |
|         |                               |                     |                |                     |                      |
|         |                               |                     |                |                     |                      |
|         |                               |                     |                |                     |                      |

**DECLARATION:**

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after interview or after joining the post, my candidature/engagement is liable to be rejected / terminated at any stage without informing me.

Date:

Place:

(Signature of the Candidate)

Name of the candidate..... CPF No. :.....

Enclosure :-